County of Los Angeles Green Leadership Award
"Greening Our Environment"
2009 Guidelines and Application

This form is available online at: http://ceo.lacounty.gov/green_app.pdf

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Submit electronic copy to: **greenleadership@ceo.lacounty.gov**
or mail to:

Chief Executive Office
Quality and Productivity Commission
500 West Temple Street, Room 565
Los Angeles, CA 90012

Monday, March 5, 2009, 5:00 p.m.

Page 1

Project Title: Provide a title which gives a clear idea of what the project is about. (Limited to **50 characters or less,** including spaces)

Date of Implementation/Adoption: Start date or adopted date of the project.

Project Status: Check (√) one box: "Ongoing" or "One-Time Only."

Executive Summary: Describe the project in 15 lines or less. Summarize the problem, solution and benefits of the project in plain language.

Signatures: Obtain signatures of the Chief Elected Official or Top Executive Officer.

Joint Submission: If two or more businesses, non-profits, community groups or cities are collaborating, the named lead partner must submit the application. All collaborating partners must sign the application.

Pages 2, 3 and 4 (Do not exceed three pages)

Fact Sheet: Use plain language to describe the project. You may want to consider including:

- Problem. Describe the problem.
    - Discuss the problem that generated the project. If the project is in response to a federal or state regulation or order, the project must go beyond mere compliance, and must display a creative approach to meeting those requirements.

- Solution. Describe how your project solves the problem.
    - Project vision and objectives
    - Consumers (who it serves)
    - Contributions by partners
    - How project is innovative, resourceful or unique
    - Describe all technology used

- Benefits (Worthiness of Award). Describe the results and the success of the project.
    - Specific examples and measures.
    - How the project:
        - Benefits environmental sustainability
        - Improves the administration or enhances an existing environmental program
        - Upgrades the environmental working conditions or levels of training for employees
        - Enhances the level of participation in, or the understanding of, environmental programs
        - Promotes cooperation and coordination in addressing shared problems
        - Has a significant positive impact on the County community
        - Cost benefit

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Date of Implementation/Adoption: _____

Project Status: ☐ Ongoing   ☐ One-time only

Executive Summary: **Describe the project in 15 <u>lines or less</u> using 12 point font. Summarize the problem, solution, and benefits of the project in a clear and direct manner.**

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SUBMITTING RESIDENT, PUBLIC AGENCY, BUSINESS, NON-PROFIT AGENCY - NAME AND COMPLETE ADDRESS (INCLUDE TELEPHONE AND FAX NUMBER)

NAME OF CONTACT		TELEPHONE NUMBER
PROJECT MANAGER'S NAME (IF APPLICABLE)	DATE	TELEPHONE NUMBER
PARTNER'S NAME (IF APPLICABLE)	DATE	TELEPHONE NUMBER
PARTNER'S NAME (IF APPLICABLE)	DATE	TELEPHONE NUMBER

Title of Project (Limited to 50 characters, including spaces):

Fact Sheet – limited to 3 pages only: Describe the **Problem, Solution, and Benefits** of the project or activity, written in plain language. Include a discussion of the technology and strategies used.

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